

RESOLUTION OF THE TOWNSHIP OF IRVINGTON, NJ

No. **DA17-1227-61**

Date of Adoption **DECEMBER 27, 2017**

APPROVED AS TO FORM AND LEGALITY ON THE BASIS OF FACTS SET FORTH BY

[Signature]
Legislative Research Officer

PRESENTED BY COUNCIL MEMBER **FREDERIC**

SECONDED BY **COX**

AUTHORIZING FAIR AND OPEN PROFESSIONAL SERVICE CONTRACT FOR INSURANCE BROKERAGE SERVICES (GENERAL LIABILITY, WORKER'S COMPENSATION, PROPERTY CASUALTY & RISK SERVICES) FOR CALENDAR YEAR 2018

WHEREAS, the Request for Proposals for Insurance Brokerage Services (General Liability, Worker's Compensation, Property Casualty & Risk Services) was publicly advertised in the New Jersey Star Ledger on November 02, 2017 with a deadline for qualification to be submitted on December 06, 2017; and

WHEREAS, one qualification was received and publicly opened; and

WHEREAS, said qualifications were referred to the Business Administrator; and

WHEREAS, the qualifications satisfied the RFP requirement and;

WHEREAS, the Business Administrator has recommended award should be made to the following firm:

CONNER STRONG & BUCKELEW
9 CAMPUS DRIVE
PARSIPPANY, NJ 05054

NOW THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF IRVINGTON that a contract for Insurance Brokerage Services (General Liability, Worker's Compensation, Property Casualty & Risk Services) be awarded to Conner Strong & Buckelew, 9 Campus Drive, Parsippany, NJ 07054 on the basis of their response to the request for proposal. Vendor will be paid by applicable commission to be paid by the carriers, which will be disclosed to the Township on a quarterly basis; for one year starting on January 01, 2018 and ending on December 31, 2018; and

BE IT FURTHER RESOLVED that the Township Attorney is hereby authorized and directed to prepare the necessary contract and the Mayor and Township Clerk are authorized and directed to sign the same.

RECORD OF COUNCIL VOTE

X = Indicates Vote N.V. = No Vote A.B. = Absent

COUNCIL MEMBER	YES	NO	N.V.	A.B.	COUNCIL MEMBER	YES	NO	N.V.	A.B.
BURGESS, 1ST VICE PRESIDENT	X				INMAN		X		
COX	X				JONES, 2ND VICEPRESIDENT	X			
FREDERIC	X				LYONS, PRESIDENT	X			
DR. HUDLEY	X								

RESIDENT OF COUNCIL *[Signature]* MUNICIPAL CLERK *[Signature]* DATE **DECEMBER 27, 2017**

hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Municipal Council. In witness whereof I have returned to set my hand and the Corporate Seal of the Township of Irvington.

MUNICIPAL CLERK *[Signature]*

DATE **DEC 27 2017**



ADMINISTRATOR ☐ ASSESSOR ☐ BLDG ☐ CFO ☐ COLLECTOR ☐ COURT ☐ EDGO ☐ ENGINEER ☐ FIRE~CF ☐ HEALTH ☐ HOUSING ☐ INIC ☐
IDGE ☐ LEGAL ☐ LIBR ☐ LICEN ☐ MAYOR ☐ NPP ☐ OCDP ☐ PARKS ☐ PAYROLL ☐ PUBLIC SAFETY~DIR ☐ PUBLIC WORKS ☐ PURCHASING ☐
C~PB/ZBA ☐ TRAFFIC ☐ ZONING~OFF ☐ DLGS ☐ GNCD ☐ OTHER(S): _____

SERVICE REQUESTED:	Fair & Open Public Solicitation- General & Property
VENDOR NAME:	Conner Strong Buckelew
CONTACT PERSON:	Cornel Pendergrass
ADDRESS:	2 Liberty Place, Philadelphia, PA 19102
TELEPHONE:	267-702-2156
FAX NUMBER:	856-830-1465
EMAIL ADDRESS:	
TOTAL COST:	Compensation is paid directly by the carriers and disclosure to Township
Bidder's Affidavit	X
Non-Collusion Affidavit	X
Disclosure Ownership	X
Qualification Affidavit	X
Insurance Requirement	X
Affirmative Action	X
NJ Business Registration Cert	X
Professional Service Entity info	X
Submission Form	X
Statement of indebtedness form	X
Payment Commodity	X
Iran Disclosure	X
Addendum	None